

**SHELTER CLUSTER MEETING MINUTES**

7<sup>th</sup> November 2012, 1500hrs, Faisalabad Room, Serena  
UN-Habitat, Mojaz, CRS, UNOCHA, IOM, Save the Children, ILAP, NHRP, ACTED,  
DFID, NDMA, BHR, Peace By Youth, OFDA, HANDS

Chaired by:

Maria Moita, Shelter Cluster Coordinator

**Organizations present:**

**PREVIOUS ACTION ITEMS**

1. **CESVI** will present the challenges they have encountered on their program at the next meeting (**postponed to next meeting**)
2. **NDMA** and **UN-Habitat** to follow up with **PRCS** to try to identify distribution plans. (**completed - PRCS report to NDMA**)
3. **SC** to review options to assess the market for Bamboo in Pakistan & abroad (**ongoing**)
4. **SC** to add Muslim Aid to the Mailing List (**completed**)
5. **NDMA** to confirm the mechanism by which they measure the needs of the population and identify the targets that are used to prioritize distributions (**ongoing**)
6. **SC** to send out the list of UCs in which 2011 Early Recovery activities are occurring. (**completed**)
7. **SC** to follow up on distributions of contingency stocks being made by Save the Children (**completed**)
8. **Concern RAPID fund** to present at Shelter Cluster meetings next week in Hyderabad, Sukkur and at district meetings (**completed**)

**New Actions**

1. **NDMA** requested again to provide Union Council level information about the distributions made by government organisations. The same request will be made by SC again to Provincial and District authorities.
2. **NDMA** requested to provide a breakdown of figures of how many tents have been distributed versus those that are still in district warehouses.
3. **NDMA** requested to provide details of the beneficiary selection process that was used to support the distributions
4. **NDMA** requested to confirm if the tents distributed have the NDMA logo on them and more generally, how they could be distinguished in the field?
5. **NDMA** requested to confirm if the beneficiaries keep their tents once they return to their villages?
6. **NDMA** requested to provide a list of the 118 camps and their locations reported in their update to help the TSSU assessment team.
7. **SC** to produce district level maps of average winter temperatures and prevalence to earthquakes
8. **SC** to add the remaining need to the 2012 Emergency Shelter Map
9. **RAPID Concern** and **ERF** to provide a summary funding of the funding applied for and confirmed to date
10. **SC** to give an updated on ERF and Rapid Fund at the next meeting
11. **TSSU** to review how to conduct a timely assessment of as many villages as

possible.

12. **SC** to provide the request for input into the TSSU strategy and then **All organisations** to share their thoughts on the latest TSSU strategy.
13. **ACTED** will provide information on the situation they encounter as they are currently distributing emergency items within villages.
14. **SC** to follow up on the possibility of providing a common complaints oriented call centre for a range of Shelter programmes and this will be discussed further at the next meeting.
15. **SC** to provide feedback on the short timescales to OCHA

Shelter cluster members can join the mailing list by going to [www.shelterpakistan.org](http://www.shelterpakistan.org) and following the link on the top of the page.

1. **Welcome and introductions:**
2. **Review minutes from the last meeting**
  - See above
3. **NDMA Updates**
  - See the summary PPT that is circulated with these minutes
  - The numbers of tents distributed by government organisations is significant. Questions from the floor included requests for:
    - i. Detailed distribution information on where these tents have been distributed, at least to the specific Union Council. With the current interventions by Humanitarian organisations being much lower (45k versus 144k for government), it is essential information so that humanitarian organisations can plan to target the remaining gaps most effectively.
    - ii. Numbers of tents that have not been distributed yet, but are being stored in warehouses.
    - iii. The beneficiary selection process that was used by government authorities to support these distributions
    - iv. Do the NDMA tents have a logo on them? And more generally, how would they be distinguished in the field.
    - v. Will beneficiaries keep the tents once they return to their villages?
    - vi. The location of the 118 relief camps listed in the NDMA presentation
  - MIRA figures have been endorsed by NDMA, PDMA's and district authorities and it is acceptable to use these figures to help plan interventions. Organisations should clearly document which figures they are using.
4. **District updates:**
  - See the SC Power Point for more information.
5. **Baluchistan update:**
  - Funding constraints are ongoing.

## 6. Information Management

- See the PPT that is circulated with these minutes
- Shelter Cluster urges all organisations to continue to report when and where distributions are occurring to enable the overall response to be as effective as possible
- Winter temperatures in northern Sindh can be very low, close to 0°C, particularly in some areas of Dadu.

## 7. Funding:

- ERF:
  - i. Funding from DFID has been held up although funding from other countries of approximately 1m USD will be available shortly.
  - ii. Approval of the proposals was provided by Shelter Cluster to OCHA on the 23 October, but the OCHA vetting process is still ongoing. During the meeting frustration was expressed as to why organisations were asked to respond in such a short timeframe. This impacted on both the quality of the proposals submitted and also greatly increased the workload of the shelter cluster team vetting the requests. The initial rush can now be seen to have been unnecessary. SC will share this feedback with OCHA.
- HOP:
  - i. No funding has been approved through the HOP yet
- CERF:
  - i. Funding has been received by IOM, UN-Habitat and UNHCR and their emergency shelter and NFI responses are underway
- RAPID Concern:
  - i. Three shelter cluster proposals have been approved by the RAPID fund so far, including Helpage, ACTED and BSDSB.

## 8. Assessments:

- MIRA - Final results and associated report have been endorsed by District Governments, PDMA's in Quetta, Lahore and Karachi and NDMA.
- TSSU - First phase of the assessment has been completed. The report for the first three districts (Jacobabad, Kashmore and Shikarpur) can be viewed at <https://sites.google.com/site/pakistansheltercluster2011/tssu/tssu-2012---first-phase>. The assessment of a further three districts has just been completed and the results will be made available early next week (Ghotki, Qamber Shadadkhot and Sukkur).
- The key finding has been that the numbers of IDPs have reduced substantially from the MIRA assessment a month earlier as people have returned home as quickly as possible, often to still partially flooded villages. Save the Children and HANDs confirmed that they had also seen this in the field.

- NDMA reports substantially more people in camps and SC requested for a list of the locations of these camps to help the TSSU assessment.
- The next phase of the TSSU assessment commenced today and will also assess the conditions in the villages themselves as well as the temporary settlements.
- There are many villages, and perhaps as many as 7,000 would need to be assessed as a census style coverage of the affected areas. In order to complete this TSSU will require support from other clusters and multiple organisations. One option would be for TSSU to provide training in the same way as MIRA did with the JAR roster. SC will look into this further.
- This TSSU style assessment would be of benefit in DG Khan where the MIRA did not take place and further guidance on the areas most in need would be beneficial.
- All organisations to share their thoughts on the latest TSSU strategy (questionnaire and methodology are attached with these minutes). SC will also discuss this at the provincial and district levels.
- ACTED will provide information on the situation they encounter as they are currently distributing emergency items within villages.

#### 9. Updates on the impact of 2012 flooding on 2010 One Room Shelters:

- **IOM -**
  - Rapid assessment in Jacobabad and Kashmore in October 2012. Many issues trying to access areas as they were still waterlogged and roads were not passable. In the 2010 response, around 38,000 shelters were constructed.
  - 62% of IOM built One Room Shelters were affected.
  - 11% were completely destroyed.
  - Almost all damages were with the Kaccha shelters. Very few Pukka shelters were affected.
  - Shelters were very cost effective - around 25,000 rupees. Some of the design improvements in the 2011 programme would also be of benefit in these areas.
  - Further Shelter research can review IOM, ACTED and indeed all organisations designs and identify the strengths and limitations of each.
- **ACTED -**
  - 9,020 shelters built in 2010 in four phases in Jacobabad, Kashmore and Shikarpur. 2,500 are in the pipeline for 2012.
  - Small Percentage have collapsed where the water was higher than 4ft and overtopped the fired bricks at plinth level leading to the mud bricks above become unstable and collapsing. That said, the plinth is normally still in place and these houses can then be repaired by the beneficiaries themselves.
  - Much of the damaged was concentrated on the rear wall. This is also repairable. It looks as though drainage holes in the roof were too closely

linked to the placement of the girders, so draining water undercut the supports for the girders.

- Recommendations - to keep the brick based design for future interventions.
  - Mud brick sections can be repaired by the beneficiaries.
  - The latest design is around 50k cost per house
  - There is gender balance in the beneficiary selection. Also, 2% of the most vulnerable HH need extra support; for CRS this is 10% and these get Cash For Work or the option to hire more people in. UN-Habitat also do something similar.
- HANDs are also doing something similar. CRS will follow up on this.

## 10. Complaints mechanisms

- Many organisations have they own complaints mechanisms at the moment and most of these involve some form of telephone call centre. There was interest from a number present in perhaps combining these activities into a single call centre. SC to follow up and this will be discussed further at the next meeting.

## 11. AOB

- Great thanks to both Robin and Marta from the ACTED team who will be leaving Pakistan shortly. Particular thanks to Marta for her consistently excellent contributions in TWIG during the 2011 and 2012 response.
- Reports were made that the Relief Department provided tents to the district governments, who then provided these tents to HANDs for distribution to beneficiaries.
- Many ERF proposals have only limited gender information in them. If Gender was well embedded from the outset even during assessments, then this should impact favourable on the gender content of the proposals as well.
- Next Meeting in two weeks time

## Contacts:

NDMA Director Ops	Syed Junaid Akhlaq	<a href="mailto:dir_rr@ndma.gov.pk">dir_rr@ndma.gov.pk</a>
Shelter Cluster National Coordinator	Maria Moita	<a href="mailto:scpakistan.coord@gmail.com">scpakistan.coord@gmail.com</a>
Shelter Cluster Sindh Coordinator	Amina Saoudi	<a href="mailto:scpakistan.coordsup@gmail.com">scpakistan.coordsup@gmail.com</a>
Shelter Cluster Information Management	Edgar Scrase	<a href="mailto:scpakistan.im@gmail.com">scpakistan.im@gmail.com</a>